

TOWNSHIP OF THETFORD  
MINUTES OF THE BOARD OF TRUSTEES  
MAY 12, 2014  
6:30 P.M.

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 6:30 p.m.

**MEMBERS PRESENT:** Supervisor Kerr, Clerk Paulson, Treasurer Ayotte, Trustee Gunnels, Trustee Cousineau, Trustee Stevens.

**MEMBERS ABSENT:** Trustee Congdon.

**STAFF PRESENT:** Attorney Swartwood, Police Chief Kenny.

**APPROVAL OF MINUTES:**

**MOTION** by Trustee Gunnels, supported by Trustee Stevens to approve the April 28, 2014 Regular Meeting Minutes as printed. Vote: 5 yeas, 1 abstain-Treasurer Ayotte. Motion Passed.

**ADDITIONS TO THE AGENDA:**

**MOTION** by Trustee Cousineau, supported by Clerk Paulson to remove Knox Box-Chief Paulson and put on to the June 9, 2014 meeting. Vote: All yeas. Motion Passed.

**BRIEF PUBLIC COMMENTS:** Public comments began at 6:32. There no comments received from the public. Ended at 6:32 p.m.

**CORRESPONDENCE:** None.

**PRESENTATIONS:** Auditor Plante & Moran-Tad Harburn and Pam Hill, Yeo & Yeo-Dave Youngstram, and Mattina, Kent & Gibbons-Clark Kent. Presentations followed by Q&A from the 3 auditing firms in attendance.

**COMMITTEE REPORTS:** Reports from the following committees were reviewed: Senior Center.

**GENERAL BUSINESS:**

A. **UNFINISHED BUSINESS:**

1): **AUDITOR SELECTION:**

**MOTION** by Treasurer Ayotte, supported by Clerk Paulson to hire Plante & Moran to perform the 2013-2014 fiscal year audit for Thetford Township in the amount not to exceed \$14,700.00. roll Call vote: Yeas: Trustees Stevens and Gunnels, Clerk Paulson and Treasurer Ayotte. Nays: Supervisor Kerr and Trustee Cousineau. 4 yeas, 2 nays. Motion Passed.

2): **GARBAGE CONTRACT:**

**MOTION** by Clerk Paulson, supported by Supervisor Kerr to approve the Tentative Agreement with Emterra as presented for contract pricing from 2014 to 2019, with new pricing beginning on January 1, 2015. Pricing approved includes 2014-2015-\$10.18, 2015-2016- \$10.00, 2016-2017-\$10.10, 2017-2018-\$10.18 and 2018-2019-\$10.24. Roll Call Vote: Yeas: Trustees Cousineau, Gunnels and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

3): **KNOX BOX:** Postponed to the June 9, 2014 meeting.

4): **BS&A:**

**MOTION** by Supervisor Kerr, supported by Trustee Cousineau to approve the purchase of BS&A Software for the Building Department in the amount of \$8,905 in addition to a \$1,400.00 annual service fee for Building Department. Net totaling \$10,305.00. Roll Call Vote: Yeas: Trustee Cousineau and Supervisor Kerr. Nays: Trustees Stevens, Gunnels, Clerk Paulson and Treasurer Ayotte. 2 yeas, 4 nays. Motion Failed.

5): **BUDGET ADJUSTMENTS:**

**MOTION** by Clerk Paulson, supported by Treasurer Ayotte to amend to increase Township Board General in the amount of \$86.00. Roll Call Vote: Yeas: Trustees Stevens and Gunnels, Treasurer Ayotte and Clerk Paulson. Nays: Supervisor Kerr and Trustee Cousineau. 4 yeas, 2 nays. Motion passed.

**MOTION** by Treasurer Ayotte, supported by Trustee Stevens to amend to increase Township Hall General in the amount of \$1,400.00. Roll Call vote: Yeas: Trustees Gunnels and Stevens, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: Trustee Cousineau. 5 yeas, 1 nay. Motion Passed.

**MOTION** by Treasurer Ayotte, supported by Trustee Gunnels to amend to increase Cemetery General in the amount of \$148.00. Roll Call Vote: Yeas: Trustees Cousineau, Stevens and Gunnels, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

**B. NEW BUSINESS:**

**1): 9053 N. CENTER ROAD, DEMOLITION AND REBUILD 2 HOMES  
“HABITAT FOR HUMANITY”:**

**MOTION** by Trustee Stevens, supported by Trustee Cousineau to let Habitat for Humanity take over 9053 N. Center road and build 2 homes. Roll Call vote: Yeas: Trustee Stevens and Cousineau, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: Trustee Gunnels. 5 yeas, 1 nay. Motion Passed.

**2): APPROVE ROAD PLAN 2014-2017:**

**MOTION** by Treasurer Ayotte, supported by Trustee Cousineau to approve the Thetford Township Road Improvement Plan 2014-2017. Roll Call Vote: Yeas: Trustees Cousineau, Stevens and Gunnels, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion passed.

**3): APPROVE CHIP & SEAL ON BELSAY ROAD:**

**MOTION** by Trustee Cousineau, supported by Supervisor Kerr to approve the Genesee County Road Commission Belsay Road Resurfacing Agreement with Thetford Township, with Thetford Township’s cost sharing portion being \$27,200.00. Roll Call Vote: Yeas: Trustees Gunnels, Stevens and Cousineau, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: 0. 6 yeas, 0 nays. Motion Passed.

**4): RAISE GARBAGE BAGS TO \$21.00:**

**MOTION** by Clerk Paulson, supported by Trustee Gunnels to increase the price of garbage bags from \$20.00 to \$21.00, the cost to the township. Roll Call Vote: Yeas: Trustees Gunnels, Stevens, and Cousineau, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

**5): PERSONNEL POLICY ACKNOWLEDGEMENT FORM APPROVAL:**

**MOTION** by Clerk Paulson, supported by Treasurer Ayotte to approve the Personnel Policy Handbook Acknowledgement form for Township

**Employees to sign when they receive their handbook. Vote: All yeas. Motion Passed.**

**6): CMOM AGREEMENT FOR OP & MAINTENANCE:**

**MOTION by Treasurer Ayotte, supported by Trustee Cousineau to extend the CMOM Agreement for OP & Maintenance. Vote: All yeas. Motion Passed.**

**7): INCREASE VIOLATIONS SECTION 24 TO TO \$500.00:** Postponed to the next scheduled board meeting.

**BRIEF PUBLIC COMMENTS:** Public comments began at 8:22 p.m. There were no comments received from the public. Ended at 8:22

**BOARD MEMBER COMMENTS:** Various comments were given by the board members.

Meeting adjourned at 8:24 p.m.

Julie C. Paulson, Clerk  
Thetford Township