

TOWNSHIP OF THETFORD
MINUTES OF THE BOARD OF TRUSTEES
AUGUST 26, 2013
6:30 P.M.

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 6:30 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Paulson, Treasurer Ayotte, Trustee Gunnels, Trustee Congdon, Trustee Cousineau, Trustee Stevens.

MEMBERS ABSENT: None.

STAFF PRESENT: Chief Kenny, Attorney Swartwood.

APPROVAL OF MINUTES: **MOTION** by Trustee Congdon, supported by Trustee Cousineau to approve the July 22, 2013 Regular Board Meeting Minutes as printed. **Vote: All yeas. Motion Passed.** **MOTION** by Trustee Cousineau, supported by Clerk Paulson to approve the July 29, 2013 Special Meeting Minutes with correction to add under Presentations, Rehmann. **Vote: 6 yeas, 1 abstain: Treasure Ayotte. Motion Passed.**

ADDITIONS TO THE AGENDA: **MOTION** by Trustee Cousineau, supported by Trustee Gunnels to add Closed Session for litigation to the agenda. **Vote: All yeas. Motion Passed.**

BOARD MEMBER ATTENDANCE: New agenda item added according to page 53 of Thetford Township Rules and Regulations the Township Board may excuse absences for cause. No action taken.

BRIEF PUBLIC COMMENTS: Public comments began at 6:45. Comments were received from two members of the public. Ended at 6:52 p.m.

PRESENTATIONS: Theo and Wendy Gantos from The North Morris Estates Homeowners Association spoke to the board along with 2 other North Morris Estates residents with concerns they are having with the relationship of the Estate owners and what they are doing within the park. Concerns include lack of communication, alleged multiple violations including construction without permits, safety, health issues, abandoned trailers, water quality, water being turned off, lack of security, not keeping street lights up, fixing fences among other issues. Concerns about squatters, criminals, and commented they treat the residents like slums. Implored the board to take action against these people, that there are 40 to 50 homes, 100 plus people affected, they are in the process of obtaining an attorney, but the board is in charge of the zoning, and the board must work in compliance with it.

CORRESPONDENCE: Letter from Korie Wilson-Crawford and Kyle Wilson, children of David and Sue Miller to the Thetford Township Police read by Clerk Paulson.

TREASURER'S REPORT: Presented by Treasurer Ayotte. Adjusted book balance at the end of the month for July, 2013 is \$101,966.84. **MOTION** by Trustee Congdon, supported by Trustee Cousineau to approve the Treasurer's Report for July, 2013 as presented. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau, and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

BILLS FOR APROVAL: **MOTION** by Trustee Congdon, supported by Trustee Gunnels to approve the bills as presented. Roll Call Vote: Yeas: Trustees Cousineau, Stevens, Gunnels, Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: none. 7 yeas, 0 nays. Motion Passed.

BUILDING INSPECTOR'S REPORT: **MOTION** by Trustee Cousineau, supported by Trustee Stevens to approve the Building Inspector's Report for July, 2013 as presented. Vote: All yeas. Motion Passed.

POLICE REPORT/CODE ENFORCER'S REPORT: Tabled to the next meeting.

COMMITTEE REPORTS: Reports from the following committees were reviewed: Fire, Library, Clio Area Parks & Rec, Regional Planning, Senior Center and Planning Commission.

During the committee reports, under Fire, the following board action took place outside of Township business: **MOTION** by Supervisor Kerr, supported by Trustee Stevens to appoint Trustee Cousineau as the Thetford Township representative to a subcommittee formed in reference to the new Clio Area Fire Authority Agreement Contract. Vote: All yeas. Motion Passed.

GENERAL BUSINESS:

A. **UNFINISHED BUSINESS:**

1): **CLIO AREA CHAMBER OF COMMERCE RESOLUTION OF SUPPORT:** Informational purposes, no action taken.

2): **ENGAGEMENT LETTER-REHMANN:** **MOTION** by Treasurer Ayotte, supported by Clerk Paulson to postpone this agenda item to a meeting in October to allow the Clerk time to sit down with her deputy and review the aspects of this contract before making this financial commitment. Roll Call Vote: Clerk Paulson: yes, Trustee Congdon: yes, Trustee Gunnels: yes, Trustee Stevens: no, Trustee Cousineau: no, Treasurer Ayotte: yes, Supervisor Kerr: no. 4 yeas, 3 nays. Motion passed.

3): **HIRE BUILDING INSPECTOR: MOTION** by Supervisor Kerr, supported by Trustee Congdon to Hire Stuart Worthing on a contractual basis as the Thetford Township Building Inspector at approximately 18 hours per week with a pay rate of \$25.00 per hour without benefits. Roll Call Vote: Yeas: Trustees Gunnels, Stevens, Congdon, Cousineau, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

4): **CDBG CONTRACT WITH FACILITY SOLUTIONS FOR \$6,000.00: MOTION** by Supervisor Kerr, supported by Trustee Cousineau to approve the proposed contract with Facility-Solutions in the amount of \$6,000.00 for the CDBG project at the Senior Center. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

5): **ADOPT INTERNATIONAL PROPERTY MAINTENANCE CODE BY REFERENCE:** Postponed to the September 9, 2013 Township meeting allowing board members to review the document.

B. NEW BUSINESS:

1): **BUDGET ADJUSTMENTS:**
MOTION by Supervisor Kerr, supported by Trustee Cousineau to add \$17,355.00 to Cemetery Trust Fund Revenue, Miscellaneous Income from the insurance check. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

MOTION by Clerk Paulson, supported by Supervisor Kerr to add \$13,355.00 Expenditures from Cemtery Trust Fund for replacement of equipment. Roll Call Vote: Yeas: Trustees Congdon, Gunnels, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

MOTION by Clerk Paulson, supported by Trustee Cousineau to add a new line item to Expenditures, Grant Monies, 101-301.000-981.200. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Congdon and Gunnels, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

MOTION by Treasurer Ayotte, supported by Clerk Paulson to amend expenditure column 101-301.000-981.100, Police Fines and Forfeitures in the amount of \$2,700.00. Roll Call Vote: Yeas: Trustees Congdon, Cousineau, Gunnels and Stevens, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

2): **DEPUTY TREASURER'S COMPUTER: MOTION** by Clerk Paulson, supported by Supervisor Kerr to purchase the Dell OptiPlex 3010 desktop and Processor as indicated for the Deputy Treasurer in the amount of \$857.97. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Gunnels and Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr, Nays: None. 7 yeas, 0 nays. Motion Passed.

3): **TOWNSHIP CLOSINGS: MOTION** by Supervisor Kerr, supported by Treasurer to approve the Township Closings for 2013-2014 as presented. Roll Call Vote: Yeas: Trustees Gunnels and Congdon, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: Trustees Stevens and Cousineau. 5 yeas, 2 nays. Motion Passed.

4): **LETTER FROM SUPERVISOR TO WATER WASTE:** Read by Supervisor Kerr. Information only, no action taken.

5): **VOTE TO STAY IN FIRE AUTHORITY: MOTION** by Treasurer Ayotte, supported by Clerk Paulson to notify the Clio Area Fire Authority that Thetford Township's intent is to enter into a new Agreement to replace the present Clio Area Fire Authority Agreement upon its expiration. Roll Call Vote: Yeas: Trustees Stevens, Gunnels, Congdon and Cousineau, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: none. 7 yeas, 0 nays. Motion Passed.

6): **THETFORD TOWNSHIP RULES AND REGULATIONS, BOARD RULES OF CONDUCT:** No action taken.

7): **CON-CERTIFICATE OF NECESSITY, CONSUMER'S ENERGY:** Informational purposes, no action taken.

8): **PICTOMETRY RENEWAL:** Tabled to the September 9, 2013 Township Board meeting.

9): **EMTERRA-RATE INCREASE:** Informational purposes, \$2.00 will be added to each household for trash pickup. No action taken.

MOTION by Supervisor Kerr, supported by Trustee Cousineau to go into a closed session at 8:50 p.m. for the purpose of a legal issue. Vote: All yeas, Motion Passed.

9:10 p.m. – Back to Order

MOTION by Clerk Paulson, supported by Trustee Gunnels to accept the settlement offer on Parcel #17-30-300-005 according to the terms presented based on a purchase price of \$340,000.00 and a SEV of \$190,000.00 as a base in 2008 and effective in 2009 and brought forward each year to the year 2013. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

BRIEF PUBLIC COMMENTS: Public comments began at 9:13 p.m. Comments received from 1 member of the public. Ended at 9:15 p.m.

BOARD MEMBER COMMENTS: Various comments were given by the board members.

Meeting adjourned at 9:20 p.m.

Julie Paulson, Clerk