

MINUTES

Thetford Township Board of Trustee

9/25/2017 6:30 PM | *Meeting called to order by* Supervisor Stevens

In Attendance

Supervisor Stevens, Clerk Pennington, Treasurer Ayotte, Trustee Congdon, Trustee Stanke, Trustee Gunnels, Trustee Piechnik

Absent: none

Staff Present: Senior Director Shannon Kline, Co Director Pam McIlmurray

Approval of Minutes

August 28, 2017, Regular Board of Trustee, Motion by Trustee Congdon, second by Trustee Stanke to approve the minutes of the August 28, 2107 as presented. Motion Carried 5-1-1, Nay Trustee Gunnels abstain Treasurer Ayotte.

Additions to the Agenda

Add under new business #4 Charter Franchise and #5 FIOA help and Zoning and Planning minutes help
Motion by Trustee Congdon, second by Trustee Piechnik to add under new business #4 Charter Franchise and #5 FIOA help and Zoning and planning minutes help

Motion Carried.

Brief Public Comments

Public comments began at 6:33 pm. Ended at 6:35 pm. One comment was received.

Presentation

None

Supervisor Report

Audit Presentation is October 24, 2017 at 6:30 PM

Next Board of Trustee meeting is October 9, 2017 at 6:30 PM

1940 culvert on Lake Road west of Center Road needs to be replaced, the project cost will be \$250,000, twp share is 25% of that which is \$62,500 if done prior to October 1, 2019. Wanted the board to be aware that we need to get it in the budget.

Treasurer Report

Bank balance at the end of August 2017, \$355,748.27

Clerk Report

Fund balance as of September 2017, \$429,159.68

Bills

Motion by Supervisor Stevens, second by Trustee Congdon to approve the bills minus the Louies invoice for \$3,564.79.

Roll Call: Yeas – Congdon, Pennington, Stanke, Gunnels, Ayotte, Stevens

Nays – Piechnik

Motion Carried

Building Inspector Report

There was 6 permits pulled in September.

Committee Report

1. Police ~ Chief Kenny was absent, Clerk Pennington gave report, July 2017, 255 calls, 174 answered by Thetford Police Department, 55 answered by Michigan State Police, and 26 answered by other agency. August 2017, 228 calls, 166 answered by Thetford Police Department, 45 answered by Michigan State Police, and 17 answered by other agency.
2. Fire Authority ~ looking a new air packs for the department, 800 pager and radios have been ordered
3. Medical Marijuana Ordinance Committee ~ was given by Cindy Hicks, the ordinance is done and now in the hands of the board of trustees.
4. Park and Rec ~ was given by Trustee Stanke, the Clio Park is looking to purchase a 40 x 80 portable ice rink.

General Business

A. Unfinished Business

- Police Instruction, Military Equipment

Motion by Supervisor Stevens, second by Trustee Piechnik to approve the police instruction, military equipment state as below:

Documenting and maintain inventory listing done by the Township Clerk and Chief of Police of the controlled assets, location of assets, transfers of property to other agencies, disposed property. Returned to ensure compliance with the requirements of the programs.

Documentation of the assets, physical location. Especially if not on Township Property and an explanation for why they are not currently being used by Township Operations. Must come to the Board of Trustee prior to disposal of these assets to ensure the property of the transaction for dual sign off and the update of the inventory list is accurate and reviewed quarterly.

Noting that there are assets that will transfer owner to Township in up-coming fiscal years. So assets are appropriately valued at the actual value at the date of donation in accordance with GASB Statement No. 72 and are tracked and documented in accordance with the Township's Capital Assets Policy.

Roll Call: Yeas – Gunnels, Congdon, Ayotte, Piechnik, Stevens

Nays – Pennington, Stanke

Motion Carried

Motion by Supervisor Stevens, second by Treasurer Ayotte to have the list and location of all military equipment within 25 days. Treasurer Ayotte withdrew her support after discussion from the board.

Motion by Supervisor Stevens, second by Treasurer Ayotte to have a progress report of list and location of all military equipment by the October 23, 2017 at the Board of Trustee

Roll Call: Yeas – Piechnik, Stanke, Gunnels, Ayotte, Congdon, Stevens

Nays – Pennington

Motion Carried

Motion by Trustee Piechnik, second by Supervisor Stevens to have the police chief notify the supervisor on location of all the military equipment by the end of the day on September 26, 2017.

Roll Call: Yeas – Gunnels, Piechnik, Stevens

Nays – Stanke, Pennington, Ayotte, Congdon

Motion Deny

B. New Business

1. Assessment

- a. Garbage Assessment ~ \$123.00
- b. Street Light Assessment ~ \$63.09
- c. 1% Admin Fee

Motion by Treasurer Ayotte, second by Trustee Piechnik to approve the garbage assessment at \$123.00, street light assessment at \$63.09 and 1% admin fee.

Roll Call: Yeas – Congdon, Pennington, Piechnik, Gunnels, Stanke, Ayotte, Stevens

Motion Carried

2. Township 2017 L-4029

Board make notice that there is a decrease 2017 millage levy (.9274)

Motion by Treasurer Ayotte, second by Supervisor Stevens to accept the township L-4029 showing there is a decrease in the millage levy.

Roll Call: Yeas – Pennington, Gunnels, Piechnik, Ayotte, Congdon, Stanke, Stevens

Motion Carried

3. Budget Amendment

- a. 265.000.920.000 from \$8,000 to \$1,000
- b. 752.000920.000 from \$1,000 to \$8,000

(This is correcting the consumer's bill to the right building)

- c. 301.200.702.300 - \$1,150
- d. 301.200.715.000 - \$90.00

(This is to cover the wages that we had when an officer assisted with consumer's pipe line. Cost recovery was \$4,800)

Motion by Supervisor Stevens, second by Treasurer Ayotte to amend line item 265.000.920.000 from \$8,000 to \$1,000.

Roll Call: Yeas – Ayotte, Pennington, Gunnels, Congdon, Piechnik, Stanke, Stevens

Motion Carried

Motion by Supervisor Stevens, second by Treasurer Ayotte to amend line item 752.000.920.000 from \$1,000 to \$8,000.

Roll Call: Yeas – Congdon, Gunnels, Piechnik, Pennington, Stanke, Ayotte, Stevens

Motion Carried

Motion by Trustee Congdon, second by Trustee Stanke to amend line item 301.200.702.300 to \$1,150.

Roll Call: Yeas – Gunnels, Piechnik, Stanke, Congdon, Pennington, Ayotte, Stevens

Motion Carried

Motion by Supervisor Stevens, second by Clerk Pennington to amend line item 301.200.715.000 to \$90.00.

Roll Call: Yeas – Pennington, Stanke, Gunnels, Congdon, Ayotte, Piechnik, Stevens

Motion Carried

4. Charter Franchise

Motion by Treasurer Ayotte, second by Trustee Gunnels to have Supervisor Stevens sign the Charter franchise agreement as it is presented with no changes.

Motion Carried

5. FIOA help and Zoning and Planning Minute help

Motion by Treasurer Ayotte, second Supervisor Stevens to notify the chair of zoning and planning that they will have to point a secretary to make sure minutes are done and handed into the township clerk.

Motion Carried

FIOA help

Motion by Supervisor Stevens, second by Trustee Piechnik to allow Supervisor Stevens to hire or have someone help with the FIOA that are coming into the township.

After discussion from the board Trustee Piechnik withdrew his support and Supervisor Stevens withdrew his motion.

Brief Public Comments

Public comments began at 8:05 pm. Ended at 8:17 pm. Five comments were received.

Next Meeting

10/9/2017 6:30 PM,
Adjourn at 8:27 PM