

**Thetford Township  
Board of Trustees Meeting  
Minutes, August 27<sup>th</sup>, 2018  
6:30 p.m.**

**I. Call to order, Pledge of Allegiance**

**II. Roll call:**

**In attendance:** Supervisor Stevens, Trustee Congdon, Trustee Gunnels, Trustee Piechnik, Trustee Stanke, Treasurer Ayotte

**Absent:** Clerk Pennington

**Staff Present:** Pamela McIlmurray, Senior Center co-director, Attorney Michael Gildner.

**III. Approval of minutes from last meetings:**

**July 23, 2018**

**Motion by:** Supervisor Stevens, **second by** Treasurer Ayotte. **Motion Carried.**

(All Yeas, Trustee Congdon abstain, absent.)

**July 26<sup>th</sup>, 2018 (Special Meeting)**

**Motion by:** Trustee Congdon, **second by** Trustee Gunnels. **Motion Carried.** (all Yeas, Treasurer Ayotte abstain, absent.)

**IV. Accept agenda with updated changes**

**Motion by** Supervisor Stevens to accept, **second by** Treasurer Ayotte. **Motion Carried.** (all yeas.)

**V. Open Public Comments (6:35 p.m.)**

- a) Brief public comments

**VI. Close Public comments (6:56 p.m.)**

**VII. Committee reports**

- a) Fire Authority Report
- b) Senior Center Report
- c) Treasurer's Report

- d) Clerk's Report (read by Trustee Stanke)
- e) Supervisor's Report
- f) Zoning Board of Appeals- Postponing meeting until September.

### **VIII. Approval of Bills**

- a) **Motion by** Supervisor Stevens to approve bills. **Second by** Trustee Stanke. **Motion Passed.** (Yeas- Congdon, Gunnels, Stanke, Ayotte, Stevens. Nays- Piechnik.)

### **IX. Unfinished Business**

- a) **Hire Thomas Franich at minimum-wage for Cemetery/maintenance help: Motion by** Supervisor Stevens **second by** Trustee Congdon. **Motion Passed.** (All Yeas).
- b) **Consumers Franchise Ordinance: Motion by** Supervisor Stevens to publish franchise agreement. **Second by** Trustee Congdon . **Motion Passed.** (All Yeas).

### **X. New Business**

- a) **Hire a Senior Center Kitchen Aid, Minimum-wage, less than 15 hours per week after new Senior Center fiscal year in October: Motion by** Supervisor Stevens to support. **Second by** Trustee Congdon. **Motion Passed.** (All Yeas).
- b) **Policy mandating use of KnoxBox on businesses: Motion tabled.** (would like more information from fire department).
- c) **Buying back of cemetery lots. Motion by** Trustee Piechnik to buy back lots. **Second by** Treasurer Ayotte. **Motion Passed.** ( All Yeas.)
- d) **Police Sale of Impala.**
  - i) **Motion by** Treasurer Ayotte to placed \$350 in Police fund. **Second by** Supervisor Stevens. **Motion Passed.** (All Yeas).
  - ii) **Motion by** Supervisor Stevens to reimburse Mr. Stanislaw \$63.60 for cost of Impala key. **Motion Denied.**

- iii) **Motion by** Trustee Piechnik to offer \$13. 46 cost of advertisement, back into General Fund. **Second by** Trustee Gunnels. **Motion Denied.**
- e) **Resignation of Clerk Pennington. (Read by Trustee Stanke). Motion by** Supervisor Stevens to accept Clerk's resignation. **Second by** Trustee Gunnels. **Motion Passed.** (All Yeas).
- f) **Hiring of full-time temporary accounts payable personnel and secretary to Supervisor Stevens. Motion by** to approve by Treasurer Ayotte. **Second by** Trustee Peichnik. **Motion Passed.** (All Yeas.)
- g) **Applications for Clerk:** Applications/resumes being accepted at the Thetford Township office, open position will also be posted on website.

**XI. Brief Public Comments**

**XII. Brief Board Comments**

**XIII. Adjourn.**