

TOWNSHIP OF THETFORD
MINUTES OF THE BOARD OF TRUSTEES
APRIL 28, 2014
6:30 P.M.

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 6:30 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Paulson, Treasurer Ayotte, Trustee Gunnels, Trustee Congdon, Trustee Cousineau, Trustee Stevens.

MEMBERS ABSENT: None.

STAFF PRESENT: Attorney Swartwood, Police Chief Kenny.

APPROVAL OF MINUTES:

MOTION by Trustee Cousineau, supported by Trustee Congdon to approve the March 19, 2014 Public Hearing Minutes as printed. Vote: all yeas. Motion Passed.

MOTION by Trustee Cousineau, supported by Supervisor Kerr to approve the March 19, 2014 Special Meeting Minutes as printed. Vote: All yeas. Motion Passed.

MOTION by Trustee Congdon, supported by Supervisor Kerr to approve the March 24, 2014 Regular Meeting Minutes as printed. Vote: all yeas. Motion Passed.

ADDITIONS TO THE AGENDA:

MOTION by Trustee Cousineau, supported by Trustee Congdon to remove Dan Garmin from presentations, and add under Correspondence, National Day of Prayer from Supervisor Kerr. Vote: All yeas. Motion Passed.

BRIEF PUBLIC COMMENTS: Public comments began at 6:35. There was 1 (one) comment received from the public. Ended at 6:39 p.m.

CORRESPONDENCE: None.

PRESENTATIONS: None.

TREASURER'S REPORT: Presented by Treasurer Ayotte. Adjusted book balance for the month of March, 2014 is \$309,796.97. Informational purposes only, report accepted.

BILLS FOR APPROVAL:

MOTION by Trustee Congdon, supported by Trustee Cousineau to approve the bills as presented. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

BUILDING INSPECTOR'S REPORT: Informational purposes only, report accepted.

POLICE REPORT/CODE ENFORCER'S REPORT: Presented by Chief Kenny.

COMMITTEE REPORTS: Reports from the following committees were reviewed: Fire, Roads and Regional Planning.

GENERAL BUSINESS:

A. **NEW BUSINESS:**

1): **AUDITOR BIDS:** Postponed to the May 12, 2014 board meeting.

Treasurer Ayotte left the meeting – 7:30 pm

2): **FARMLAND BIDS:**

MOTION by Trustee Gunnels, supported by Supervisor Kerr to keep the contract with Nathan Tuttle for 1 (one) more year and readdress next year and negotiate. Roll Call Vote: Yeas: Trustees Stevens, Congdon and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. Abstain: Trustee Cousineau. 5 yeas, 0 nays, 1 abstain. Motion Passed.

3): **MISS DIG:**

MOTION by Clerk Paulson, supported by Trustee Cousineau to approve the Genesee County Drain Commissioner Division of Water & Waste Services as the agent for Thetford Township Membership on the MISS DIG System. Vote: All yeas. Motion Passed.

4): **REEVALUATE REC HALL PARAMETERS:** Informational purposes only. No action taken.

5): **KNOX BOX – TOWNSHIP AND SENIOR CENTER:** No action taken.

6): 2014 DUST CONTROL PROGRAM:

MOTION by Supervisor Kerr, supported by Trustee Stevens to approve the Chloride Application Authorization Form for the 2014 Dust Control Program between the Genesee County Road Commission and Thetford Township. Roll Call Vote: Yeas: Trustees Cousineau, Gunnels, Congdon and Stevens, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

8:28 – Recess

8:38 – Call to Order, Clerk Paulson chairing meeting after Supervisor Kerr fell ill.

7): GARBAGE CONTRACT:

MOTION by Trustee Cousineau, supported by Trustee Congdon to approve the agreement with Emterra Garbage for contract pricing from 2014 to 2019 as presented subject to review of our Township attorney and his approval. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Gunnels and Congdon, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

8): BS&A SOFTWARE:

MOTION by Trustee Cousineau, supported by Supervisor Kerr to purchase the BS&A Software in the amount of \$8,905.00 to include Applications, Project Management and Implementation Planning, and Implementation and Training, \$1,400.00 1st year expenses and installation. Roll Call Vote: Yeas: Trustees Congdon and Cousineau, Supervisor Kerr, Nays: Trustees Gunnels and Stevens, Clerk Paulson. 3 yeas, 3 nays. Motion Failed.

9): COMPUTER TOWER FOR ASSESSOR AND CEMETERY:

MOTION by Clerk Paulson, supported by Trustee Gunnels to purchase the Dell OptiPlex 3010 Desktop with Intel Core i3-3240 Processor in the amount of \$857.98 for the Assessing Department. Roll Call Vote: Yeas: Trustees Congdon, Cousineau, Stevens and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Clerk Paulson, supported by Trustee Gunnels to purchase the Dell OptiPlex 3010 Desktop with Intel Core i3-3240 Processor in the amount of \$857.98 for the Cemetery Department. Roll Call Vote: Yeas: Trustees Congdon, Cousineau, Stevens and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

10): **T.V. FOR BREAKROOM:**

MOTION by Trustee Gunnels, supported by Trustee Stevens to purchase 2 Sceptre X322BV-HDR 32” LED Class 720P HDTV in the amount of \$169.00 each, one for the Township Hall and one for the Police Department with the Police Department’s TV purchase to be reimbursed from Attorney Robert Swartwood. Roll Call Vote: Yeas: Trustees Stevens, Congdon, Gunnels and Cousineau, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

11): **POLICE DEPARTMENT COMPUTER:**

MOTION by Trustee Congdon, supported by Trustee Cousineau to approve the purchase of 2 computers for the Police Department not to exceed \$2,160.00 to be taken out of the Police Budget. Roll Call vote: Yeas: Trustees Stevens, Gunnels, Cousineau and Congdon, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

B. **UNFINISHED BUSINESS:**

1): **ZONING FEES:** Action item combined with Action item #2 below.

2): **BOARD OF APPEAL, BUILDING AND RENEWAL FEES:**

MOTION BY Supervisor Kerr, supported by Clerk Paulson to change the fees for Board of Appeals from \$150.00 to \$300.00. Roll Call Vote: Yeas: Trustees Congdon and Cousineau, Clerk Paulson and Supervisor Kerr, Nays: Trustees Gunnels and Stevens. Yeas: 4, Nays: 2. Motion Passed.

MOTION by Trustee Cousineau, supported by Trustee Gunnels to approve fee changes for Demolition – residential – 2 inspection back fill and final from \$25.00 to \$75.00 and Modular Home in park from \$0.00 to \$25.00. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Gunnels, supported by Trustee Stevens to approve fee changes for Demolition sheds, garage and accessory buildings over 400 square feet with foundations from \$15.00 to \$25.00. Roll Call Vote: Yeas: Trustees Stevens, Congdon, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Stevens, supported by Trustee Cousineau to change permit renewal fees from \$20.00 to half the cost of the original permit. Roll Call Vote: Yeas: Trustees Cousineau, Stevens, Congdon and Gunnels, Clerk Paulson and Supervisor Kerr. 6 yeas, 0 nays. Motion passed.

3): **POLICE DEPARTMENT FEE SCALE:**

MOTION by Clerk Paulson, supported by Trustee Gunnels to approve increasing Impound Release Fees from \$100.00 to \$150.00. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

4): **BUDGET ADJUSTMENTS:**

MOTION by Clerk Paulson, supported by Trustee Gunnels to amend to increase Township Board General in the amount of \$2,200.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Congdon, supported by Trustee Gunnels to amend to increase Township Board Administrative in the amount of \$190.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Stevens, supported by Trustee Congdon to amend to increase Assessor General in the amount of \$235.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Congdon, supported by Trustee Stevens to amend to increase Assessor Administrative in the amount of \$32.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Stevens, supported by Trustee Gunnels to amend to increase Township Hall General in the amount of \$14,400. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Congdon, supported by Trustee Stevens to amend to increase Township Hall Admin in the amount of \$2000.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Congdon, supported by Trustee Gunnels to amend to increase Old Township Hall General in the amount of \$100.00. Roll Call

Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Cousineau, supported by Trustee Congdon to amend to increase Cemetery General in the amount of \$650.00. Roll Call Vote: Yeas: Trustees Congdon, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: Trustee Stevens. 5 yeas, 1 nays. Motion Passed.

MOTION by Supervisor Kerr, supported by Trustee Cousineau to amend to increase Cemetery Admin in the amount of \$1,500.00. Roll Call Vote: Yeas: Trustees Congdon, Cousineau and Clerk Paulson and Supervisor Kerr. Nays: Trustees Stevens and Gunnels. 4 yeas, 2 nays. Motion Passed.

MOTION by Supervisor Kerr, supported by Clerk Paulson to amend to increase Police Admin in the amount of \$9,200.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Cousineau, supported by Trustee Congdon to amend to increase Building Department General in the amount of \$70.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Cousineau, supported by Trustee Stevens to amend to increase Recreation Hall General in the amount of \$505.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

MOTION by Trustee Cousineau, supported by Trustee Stevens to amend to increase Parks & Pavilion in the amount of \$50.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Cousineau and Gunnels, Clerk Paulson and Supervisor Kerr. Nays: None. 6 yeas, 0 nays. Motion Passed.

BRIEF PUBLIC COMMENTS: Public comments began at 9:58 p.m. There were no comments received from the public. Ended at 9:58

BOARD MEMBER COMMENTS: Various comments were given by the board members.

Meeting adjourned at 10:00 p.m.

Julie C. Paulson, Clerk
Thetford Township

