

**Township of Thetford
Minutes of the Regular Meeting
Board of Trustees
Unapproved
June 22, 2015
7:45 P.M.**

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 6:45 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Pennington, Treasurer Ayotte, Trustee Gunnels, Trustee Cousineau, Trustee Stevens, Trustee Congdon

MEMBERS ABSENT: None

STAFF PRESENT: Chief Robert Kenny, Attorney Robert Swartwood, Attorney Charles Hilliker, Roy Hatchett

APPROVAL OF MINUTES:

Motion by Trustee Congdon, supported by Trustee Cousineau to approve the June 8, 2015 Public Hearing Meeting Minutes on CDBG funding. Vote 7-0. Motion Passed.

Motion by Trustee Congdon, supported by Trustee Cousineau to approve the June 8, 2015 Public Hearing Meeting Minutes on Codification of Ordinances. Vote 6 yeas. 1 Nay Trustee Stevens. Motion Passed

Motion by Supervisor Kerr, supported by Trustee Gunnels to approve the June 8, 2015 Regular Board Meeting. Minutes Vote 7-0 Motion Passed.

ADDITIONS TO THE AGENDA:

Motion by Trustee Congdon, supported Trustee Cousineau to add to the agenda under New Business 3) documentation of minutes, under unfinished business 2) Taylor & Morgan engagement letter to the township. Vote 7-0 Motion Carried.

BRIEF PUBLIC COMMENTS:

Public comments began at 7:50 p.m. Ended at 7:55 p.m. Two Comments were received from the public.

1): Wanted to know if the check that was talked about in the last meeting was found and given to the board

2): Would like a better break down of the bills such as what account it is being taking out of so that they can keep track.

CORRESPONDENCE: None

PRESENTATIONS: None

TREASURER REPORT:

At the end of May 2015 ~ adjusted book balance is \$350,937.51
Investments ~ General \$141,190.45 (\$150,000 loan from Sewer), Sewer \$586,852.18
(Owed to Sewer \$10,000 Senior Grant, \$150,000 General, \$29,000 Police Grant),
Cemetery \$172,116.85

CLERK REPORT:

As of June 17, 2015 Fund Balance ~ \$374,278.61

BILLS FOR APPROVAL:

Motion by Trustee Cousineau, supported by Trustee Gunnels to approve the bills as presented. Roll Call Vote. Vote 7-0. Motion Carried.

COMMITTEE REPORT:

Reports from the following committees were reviewed: Roads

GENERAL BUSINESS:

A): **UNFINISHED BUSINESS:**

1): Codification of Ordinances Plan

Motion by Trustee Cousineau, supported by Trustee Gunnels to approve Ordinance 2015-06-01. Roll Call Vote 7 yeas. Motion Carried.

Motion by Trustee Congdon, supported by Trustee Cousineau to approve Ordinance 2015-06-02. Roll Call Vote 7 yeas. Motion Carried

Motion by Trustee Cousineau, supported by Trustee Gunnels to approve Ordinance 2015-06-03. Roll Call Vote 7 yeas. Motion Carried

Motion by Trustee Counsineau, supported by Trustee Congdon to approve Ordinance 2015-06-04. Roll Call Vote 7 yeas. Motion Carried

Motion by Trustee Cousineau, supported by Clerk Pennington to approve Ordinance 2015-06-05. Roll Call Vote 5 – 2 nays Trustee Stevens and Trustee Gunnels

Motion by Trustee Cousineau, supported by Supervisor Kerr to approve Ordinance 2015-06-06. Roll Call Vote 7 yeas. Motion Carried.

Motion by Trustee Gunnels, supported by Trustee Congdon to approve Ordinance 2015-06-07. Roll Call Vote 6 – 1 nays Trustee Stevens. Motion Carried.

Motion by Trustee Cousineau, supported by Supervisor Kerr to approve Ordinance 2015-06-08. Roll Call Vote 3 – 4 nays Trustee Stevens, Trustee Congdon, Treasurer Ayotte and Trustee Gunnels.

It was advised by the township attorney not to publish the 7 Ordinances that have been approved in the paper until we can work something out for Ordinance 2015-06-08 due to the fact that Ordinance 2015-06-07 and Ordinance 2015-06-08 coincide with each other.

Took a 7 minute break at 9:13 p.m re-opened 9:20 p.m

2): Taylor & Morgan

Motion by Trustee Congdon, supported by Trustee Stevens to accept the engagement letter from Taylor & Morgan to help with year-end accrual adjustments. Roll Call 7 yeas. Motion Carried

B): **NEW BUSINESS:**

1): Adopt the new FIOA Procedures and Guidelines, Public Summary, and Cost Itemized Worksheet

Motion by Clerk Pennington, supported by Treasurer Ayotte to approve FIOA Procedures and Guidelines, Public Summary, and Cost Itemized Worksheet that goes in effect July 1, 2015. Roll Call 6 – 1 nays Trustee Stevens. Motion Carried

2): Check Register April 29, 2014 to May 15, 2015

Motion by Clerk Pennington, supported by Trustee Congdon to approve check register April 29, 2014 thru May 15, 2014 to correct the mistake that was made at that time.

After discussion and advice from township attorney to pull payroll check number 10600 for the approval list because it may be litigations regarding that check. Changes were made.

Motion by Clerk Pennington, supported by Trustee Congdon to approve check register April 29, 2014 thru May 15, 2014 except for payroll check 10600. Roll Call Vote 4 – 3 nays, Treasurer Ayotte, Trustee Cousineau, and Trustee Stevens. Motion Carried.

3): Documentation of Minutes

Trustee Stevens would like to see more information in the minutes such as resident comments and board comments. Supervisor Kerr said that at the next meeting we will bring in some copies of the minutes from the past and the board bring some ideas so we can discuss it at the next meeting.

BRIEF PUBLIC COMMENTS:

Started at 9:49 p.m, Ended at 9:53 p.m with three comments

1): Regarding concern with the Building Official present during meetings and limited availability to the residence

2): Parliamentary minutes

3): Board needs to make decisions for the residents that is why they are elected.

Meeting adjourned at 9:55 p.m. due to tornado warnings in the area,

Leanne Pennington, Clerk
Thetford Township