

**Township of Thetford
Minutes of the Regular Meeting
Board of Trustees
Approved
July 22, 2015
7:45 P.M.**

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 7:45 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Pennington, Treasurer Ayotte, Trustee Gunnels, Trustee Cousineau, Trustee Stevens, Trustee Congdon

MEMBERS ABSENT: None

STAFF PRESENT: Chief Robert Kenny, Attorney Robert Swartwood, Attorney Stout, Dennis Miller, Assessor and Stuart Worthing, Building Inspector

APPROVAL OF MINUTES:

Motion by Trustee Congdon, supported by Trustee Cousineau to approve the June 22, 2015 Public Hearing Meeting Minutes on Codification of Ordinances. Vote 7-0. Motion Carried.

Motion by Trustee Cousineau, supported by Clerk Pennington to approve the June 22, 2015 Regular Board Meeting Minutes. Vote 7-0 Motion Carried.

ADDITIONS TO THE AGENDA:

Motion by Trustee Congdon, supported Trustee Cousineau to add to the agenda under unfinished business 1c) publish. Vote 7-0 Motion Carried.

BRIEF PUBLIC COMMENTS:

Public comments began at 7:55 p.m. Ended at 7:55 p.m. No comments were received from the public.

CORRESPONDENCE:

Thank you card on behalf of Clyde Howd's family

PRESENTATIONS: None

TREASURER'S REPORT:

At the end of June 2015 ~ adjusted book balance is \$285,503.33

CLERK'S REPORT:

As of July 17, 2015 Fund Balance ~ \$241,694.99

The clerks are starting to meet and look at new election equipment that will be purchased to replace what we have already. We got together with Election Source on Tuesday and we will be meeting with two other election companies soon. The clerk's office is looking for some new election workers. If you know of anyone who would be interested in being an election worker, please contact the clerk's office.

BILLS FOR APPROVAL:

Motion by Trustee Congdon, supported by Clerk Pennington to approve the bills as presented. Roll Call Vote. Vote 7-0. Motion Carried.

BUILDING INSPECTOR'S REPORT:

Was presented

COMMITTEE REPORT:

Reports from the following committee were reviewed: Fire

GENERAL BUSINESS:

A): **UNFINISHED BUSINESS:**

1): Codification of Ordinances Plan

A: Resolution

Motion by Trustee Gunnels, supported by Trustee Congdon to adopt the same language from The Michigan Penal Code. Roll Call Vote: Vote 7-0 Motion Carried

B: Ordinance 2015-06-08

Motion by Trustee Congdon, supported by Trustee Cousineau to approve Ordinance 2015-06-08. Roll Call Vote 4-3 nays Treasurer Ayotte, Trustee Gunnels, Trustee Stevens. Motion Carried

C: Publishing

Ordinances take effect 30 days after being published. We will put them on the counter and on the web site. Attorney Swartwood will meet with Clerk Pennington to get them in the paper in the proper form.

2): Front counter computer in Treasurer's Office

Motion by Clerk Pennington, supported by Trustee Cousineau to purchase the Dell computer that is presented and not to exceed \$1000 with computer and set up. Roll Call Vote 7-0 Motion Carried

3): Hire 2 part-time assessors to assess 20% of our properties = 500 parcels

Motion by Trustee Congdon, supported by Trustee Cousineau to hire 2 part time assessors to do field work at \$14.00 an hour to work 2 days a week from 10:00 – 3:00. To purchase a camera, to pay for postage not to exceed \$4,000. Roll Call Vote 7-0 Motion Carried

4): Check

Motion by Trustee Cousineau, supported by Supervisor Kerr to hire Attorney Leo Cary to investigate the payroll check 10600. Roll Call Vote 2-3-2. Motion Denied. Nays: Trustee Congdon, Trustee Gunnels, Trustee Stevens. Abstain: Treasurer Ayotte, Clerk Pennington

B): **NEW BUSINESS:**

1): Catch Basin Repair

Information only there is no money in this year's budget. We will be putting that amount into next year's budget.

2): Temporary Maintenance Person

Motion by Supervisor Kerr, supported by Trustee Stevens to hire a part time maintenance to work 2 days a week to help with mowing at the cemetery using the money that was remaining in the insurance reimbursement. Not to exceed \$1000. Roll Call Vote 7-0 Motion Carried

Motion by Trustee Congdon, supported by Trustee Stevens to transfer \$1000 out of Cemetery Trust to General Fund. Roll Call Vote: Motion Carried.

3): Minutes – style, content discussion

Discussion between board members

Supervisor Kerr stepped away at 9:10 p.m

4): Police

a): Budget Amendment to Police Fund in the amount of \$10,478, \$10,265 and \$4,471, which was received from the insurance claim.

Supervisor Kerr Returned at 9:14 p.m

Motion by Treasurer Ayotte, supported by Clerk Pennington to amend the Police Fund Equipment for the amount of \$25,214 to purchase equipment that was destroyed in the accident. Roll Call 7-0. Motion Carried

b): Transfer \$37,750, 2nd quarter to Police Fund

Information only

c): Arrowhead Emergency Equipment

Motion by Trustee Cousineau, supported by Trustee Congdon to approve to pay the bill from Arrowhead Emergency Equipment for the amount of \$10,900 to purchase equipment for the new Tahoe. Roll Call 7-0. Motion Carried

Motion by Trustee Cousineau, supported by Trustee Congdon to close for closed session at 9:20 p.m to discuss litigation.

Reopen Regular Board Meeting at 9:46 p.m

BRIEF PUBLIC COMMENTS:

Started at 9:46 p.m, Ended at 9:59 p.m with three comments

1): Regarding Rec Hall lights that are not working wish they would get fixed

2): Regarding the status on North Morris Estate

Chief Kenny ~ breaking down of blight mobile homes in process and is being monitored. Building Official Stuart Worthing has called the state regarding demo permits, they are only needed when demolishing on site not breaking down to be moved.

Trustee Congdon ~ demo/breakdown

Trustee Gunnels ~ Individual lots, what are the property lines, park or individual property line? North Morris responsible for the clean-up or the individual?

3): Christina Hall, North Morris Estate Regional Manager~ Chief Kenny and Building Official Stuart Worthing has met with us and a plan has been developed. She has a budget that she needs to work within. She explained lot property lines to the board. Has to clean up in a mass quantity with contractors. Has to get a lot of trailers road ready for the contractors so they don't have to wait and can move a lot of trailers at the same day. She has gotten moving permits. Chief Kenny and Building Official Stuart Worthing has been great to work with, has or called back when she has called, she is very happy to be working with them to get North Morris Estate cleaned up. The board has to understand that she has a time frame when the trailers can be on the road to go to the dump, so the debris from dismantling them on site will be cleaned up as soon as they can. It won't be weeks or months.

Meeting adjourned at 10:00 p.m.

Leanne Pennington, Clerk
Thetford Township